

# Safeguarding at Swanwick Primary School



In school we are committed to safeguarding and promoting the welfare of our children. If you have any concerns about the health and safety of any child at this school or feel that something may be troubling them, you should share this information with an appropriate member of school staff straight away. Some issues e.g.; a child's appearance, hygiene or general behaviour, can be shared with any teacher or member of the support staff in school.

Do not worry that you may be reporting small matters – we would rather that you tell us things that turn out to be small, than miss a worrying situation.

**However, if you think that the matter is very serious and may relate to a child protection concern e.g.; physical, sexual, emotional abuse or neglect, you must talk to the people shown below immediately.**

If you are unable to contact them you can ask the school office staff to find them to speak to you straight away about a confidential and urgent matter. Any allegation or disclosure involving a member of staff or a volunteer at the school must be reported directly to the Headteacher, unless it involves the Headteacher, and then it should be reported directly to the Chair of the Governing Body.

The people you should talk to are:

## Safeguarding Lead



**Mr Wray**  
Headteacher

## Deputy Safeguarding Leads



**Mrs Jilavu**  
Deputy  
Headteacher



**Mrs Stone**  
Pastoral Lead



**Mrs Walton**  
SENCo



**Mr Morris**  
Assistant  
Headteacher



**Miss Wright**  
EYFS and Year 1  
Leader

